



Mpls-St Paul Chapter, CSI
Thursday, January 20, 2005
4:30 p.m.
Empirehouse, Inc.

Attending: Dean McCarty, Murray Schomburg, Paula Nyquist, Terry Olsen, James Bringle, Eric Johnson, Joe Sporrer, Joel Meyer, Harold Kiewel, Kate Roberts, Charles Arnold and Luann Bartley

A. Meeting Called to order at 4:40 pm

B. Reports

1. Approve Agenda

Motion to accept agenda as modified with addition of item #5 under Old Business by H. Kiewel and 2nd by T. Olsen. Motion carried.

2. Reading and Approval of Minutes of previous meeting

Amendments:

Midway Four Points charge for L. Bartley mileage should be reversed. Charles agreed. Terry Olsen requested this change because the programs committee minutes stated Midway as the location and the contract that Synergy Resource Group, Inc. signed was for Mpls. Four Points.

Under Treasurer Report T. Olsen's name spelled incorrectly.

Under OLD BUSINESS – Item #4 – Action Item – Second sentence should read how many attendees each month?

Under NEW BUSINESS – Item #1 – John Rao Papke name spelled incorrectly. Item #2 – Last sentence should read 50th anniversary party

Motion to approve minutes as corrected by T. Olsen and 2nd by James Bringle. Motion carried.

3. Treasurer's Report – Joel Meyer

Report was presented. Tax filing was received from accountant. An audit is needed. We need to find someone to conduct that audit. Should be taken care of in a month or two. Some discussion of the report took place.

Action: Mary Kay should print the check register – Charles to talk to Mary Kay

4. Receive Chapter Administrator's Report

- a. Update on State Tax ID issue

No need for us to be registered with the State

- b. Update on PRM bulk order. What was final quantity ordered? 33
Dean Soderbeck wanted to go in on our order, but can't ask students to pay ahead of time. He is on his own we can not foot the bill for them – Luann should call him
Action: SRGI to place order for 33 books online according to Chapter Quantity Discount Schedule.

C. Committee Activities

1. Open to news not reported in various Committees' minutes

Programs Committee

Terry Olsen questioned the Survey status for the Programs Committee. No update provided survey deadline to complete is 1/31/05.

T. Olsen also brought up CSI speaker pens. Only one left how does the committee get more? Call member services at institute – they can help Terry. Discussion followed. Programs did not budget for pens.

K. Roberts said SMC would donate \$20 to Program to purchase additional CSI pens. Motion made by K. Roberts 2nd by H. Kiewel. Motion carried.

Suggestion was made to ask for donations of gifts from architects (Kate Roberts)

Certification Committee

ATS&R 2005 Exam Review and

Membership Committee

This year we have had 12 new members 6 of which have been sponsored. CSI local chapter has 528 members as of December 2004. Dropped net loss of 9 members has occurred. Committee members report that they are still not getting emails from CSI chapter office. Luann stated that many companies' IT departments have their SPAM software set so that email from CSI is blocked. If members are not receiving emails from the chapter, they should first go to their IT departments and check this out. If they find that the IT dept. is not the problem, they should email Luann at lbartley@synergy-resource.com.

D. Old Business

1. Anti-Harassment and Discrimination Policies – Harold Kiewel
The Policy has two principle clauses. Grievance procedure would be outside of this board.
Three members would be a review group. Would there ever be a remedy to bring back to the board? Decision should come back to the board if removal of membership is recommended.

Dean recommends approval for insurance Policy Clause as written by H. Kiewel. Motion to accept recommendation by T. Olsen 2nd by E. Johnson. Motion carried.
2. Should we be more aggressive in our investments? – Joel Meyer, Charles Arnold

Joel reported 1% growth in conservation investment.
Tabled until next month.

3. Dues increase for next year – Joel Meyer
 - a. What is status of Chapter costs?
Programs average 95 attendees per meeting
 - b. Do we need to do an increase for 2006? If so, by how much?
Motion to increase dues \$20 for profession, industry and associate members for the fiscal year 2006 made by J. Meyer and 2nd P. Nyquist.

M. Schomburg amended the motion to increase dues to \$25.00 2nd by H. Kiewel. Motion to amend the motion carried.

Amend motion to increase dues motion passes. New total \$145.00 per person effective July 1, 2005.

Retired and Intermediate members stay the same as current amount paid.
Motion made by H. Kiewel and 2nd by M. Schomburg. Motion carried.

- c. Student Membership Committee – Kate Roberts
 - 1) SMC recommends increasing Chapter Student Dues to \$35.00 per year. Institute fees are currently \$23.00. Dunwoody students are charged membership dues 2nd quarter – one time payment of membership.

Motion to take the SMC recommendation to raise student chapter fees to \$35.00 including meals made by H. Kiewel, 2nd by E. Johnson. Motion carried.

- d. Dues form due to Institute by 1 February 2005.

4. Chapter Bylaws Update – Harold Kiewel
 - a. Please review Bylaws and make recommendations to Harold Kiewel. See September 16, 2004 Board Minutes.
Email updates for the Bylaws to H. Kiewel
5. Champagne Flutes
Qty. of 51 used for gift. Decision is to give the flutes to 50th Anniversary Com.

E. New Business

1. Rebecca Foss, Audrey Brucker proposes that instead of buying Rebecca flowers (which was done) we could pay for one house cleaning.
Board made a decision not to do anything at this time.
2. CSI Show Registration Reimbursement – See March 18, 2004 Board meeting minutes.
Tabled until February Board Meeting

3. New web hosting proposal – Dean & Jeremy
Tabled until February Board Meeting
4. Job Postings and Who’s Moving:
 - a. Do we want to allow Job Postings? On the website and in Specifics?
Recommendation to link to the Institute website was made.
 - b. If we allow Job Postings, will Jeremy Kaeding oversee development of an “employment resource” area on our site? Will Sheldon allow room for this in newsletter?
 - c. Synergy Resource Group will hold a Fund Raiser for Preclampsia on March 12th. It will be a Texas Hold’em Tournament. SRGI requested permission to send information regarding this event to CSI members. Motion made by E. Johnson and 2nd by H. Kiewel to allow SRGI permission to send one time notice to membership. Motion carried.
 - d. IIDA request for emailing of their event information to the CSI membership. Board suggest a link on CSI website only with no announcement to members. IIDA has a program coming up the proceeds are going to their continuing education. Motion made by J. Sporrer and 2nd by P. Nyquist add these links to our website. Discussion followed. J. Sporrer with drew the motion 2nd by P. Nyquist. Motion made to deny the request made by Harold Kiewel and 2nd by T. Olsen. Motion carried.

F. New Meeting February 17, 2005

Meeting adjourned at 6:55 p.m.

Respectfully submitted,
Luann Bartley
Chapter Administrator