



the Construction Educators

**Minneapolis-St. Paul Chapter
of the
Construction Specifications
Institute**

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**Minneapolis-St. Paul Chapter, CSI
Board of Directors Meeting**

August 17, 2005

KR Kline & Associates

Attending: Eric Johnson, Terry Olsen, Lisa Turner, Paula Nyquist, Jon Rao Papke, Marthe Sandvik, Chris Anderson and Luann Bartley

A. Call to Order; 8:00 am, Eric Johnson

B. Reports

1. Approve agenda
Motion to approve agenda as present made by M. Sandvik and 2nd by P. Nyquist
2. Approval of minutes from previous meeting
Motion to approve minutes as presented made by L. Turner and 2nd by P. Nyquist
3. Receive Treasurer's Report – Joel Meyer
E. Johnson gave brief review of Balance Sheet and other documents in J. Meyer's absence. No motion to receive the report was made.
4. Receive Chapter Administrators Report
Review of Programs for next year
Database Update:
Synergy Resource Group is working with Evolve Systems on a new web based database that will provide many new features for the chapter and the members. Updates on progress will be given at future meetings.

C. Committee Activities

1. Open to news not reported in various Committees' minutes

Certification Committee:

M. Sandvik expressed concern that Education Committee is not doing PRM classes, which are important to member certification tests. The Certification Committee provides workshops and study session before the exams.

The committee requests a one-day for profit seminar on the PRM, to be held in January. This would get everyone going by mid February. Education Committee would be responsible for setting up this seminar. Resource person from Certification committee needs to advise Education Committee on the content of this seminar.

Changes from MOP to PRM will be needed for presenters.

Student Membership will be having a Kicking Off Meeting this month.



Knowledge for Creating
and Sustaining
the Built Environment

D. Old Business

1. Region Conference Assignment Discussion

- i. Partnerships – Terry and Marthe
Ongoing challenge, but continuing education is a focus of partnership with other organization. AIA is the best partner.
- ii. Communication – Jon and Murray
The chapter should continue to email announcements of chapter activities to other organizations for publication to their groups.
- iii. Scholarships – Eric and Paula
We are lagging behind in providing scholarships. Do we use Institute's vehicle or do we set up our own? We could give money without designation. Or give money with designation. We set up the criteria they administer the process. Discussion followed. Tabled until September meeting.

Bob Saumur, President of Region Board
John "Grif" Griffin, VP of the Region Board
Dean McCarty, Region Director

North Central Region Directors to the CSI Board
Sheldon Wolfe
Robert Saumur

Canadian Representative will be E. Johnson's guest at the October meeting.

The next North Central Region meeting will be held in Canada in May 2006.

2. CSI Foundation Donation

E. New Business

1. September Meeting

- i. Recognizing anniversaries (awards)
50th Anniversary - John C. Anderson
20th
15th

October
10th
5th

- ii. Recognizing those who passed certification tests (cert)
Marthe will be in charge of this portion of the program.

2. Developing Education Moment

Full Support – Who will do it? How will it get done? Paula to ask Student Membership if they would want to tackle the assignment.
Tabled until next month

F. Next Meeting; Sept. 21st 7:30 am at KR Kline & Associates Basement Conference Room

Meeting Adjourned 9:10 a.m.

Respectfully Submitted,

Luann Bartley
Chapter Administrator