

MINNEAPOLIS-ST. PAUL CHAPTER CERTIFICATION COMMITTEE

Meeting minutes

Meeting Date: Oct 10, 2003 11:45am-1:00 pm

Minutes taken by: Todd Thoma

Present: Philip Leonard, Eric Johnson, Pam Jergenson, Marthe Sandvik,
Todd Thoma, Andrew Miller, Joni Goodmanson

Called meeting to order

Old Business

- a. We went over last meetings agenda: We have our proctor and Assistant Proctor. Pam received confirmation from John Skujins at Dunwoody, that he would be glad to reserve a room at their facility for the exams. Pam will report back with the details.
- b. The review workshop dates have been agreed upon and they will not interfere with the advanced classes that education is teaching. We will have four review classes before the test. The dates will be sent out in the Specifics Lite November issue.(Joni)
- c. Marthe will talk with Rebecca about the certification challenge, and she will update those at the October meeting. It will be on the chapter web site.

New Business

- a. Eric will check with the Board about CSI purchasing a projector for power point presentations and chapter business.
- b. Certification will send out a reminder on Specifics Lite about the early bird sign up, and the costs for each exam. (Todd)
- c. Phil is going to get a list of those students in the MOP classes, and get them the brochures for taking the CDT exam. We will also try to e-mail them a reminder to sign up.
- d. Joni Goodmanson (our newest member) came to her first meeting and volunteered right away(thank you). Deb will be attending our next meeting on November 14th, 11:45am.
- e. Meeting adjourned.
- f. We also have decided to change our meeting dates a week earlier so we can meet before the Board meeting, and the chapter meeting, everyone agreed to the change. Our new dates will be the second Friday of each month. Same time and place.
- g. Meeting adjourned.
- h. Next meeting will be Oct 10, 2003 at 11:45 am Old Spaghetti Factory.