



the Construction Educators

Minneapolis-St. Paul Chapter
of the
Construction Specifications
Institute

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Knowledge for Creating
and Sustaining
the Built Environment

Education Committee Meeting Minutes, 8 June, 2005

Attending: Jerry DeZelar, Nancy Gulliford, Beth Jensen, Joel Meyer, Jon Rao Papke, Jim Schnack

1. **Called to order:** 5:00 pm
2. **Previous Minutes:** Approved as written
3. **Liaison Reports**
 - A. Construction Showcase
 - a) There has been some discussion about potential restructuring with possible involvement by the Education Committee regarding arranging the seminars
4. **Other Business**
 - A. Committee Goals – Brainstorm Ideas
 - a) Minimum of 3 seminars per year – attempt minimum one per quarter
 - b) Seminar topics to focus on key strengths of CSI: topics from the PRM-MOP & other CSI documents, specifications, or technical info.
 - c) Develop a strategy for the best way to cover the PRM through seminars
 - d) Evaluate video or audio recording of seminars that could then be sold to allow easy repeating of the same info in the next one to two years. Ie: Don't have speakers repeat the same material year after year.
 - e) Bring back Materials Moment & Education
 - f) Increase membership on committee
 - g) Increase visibility of committee
 - h) Work with Construction Showcase committee
 - i) Continue to bring volunteers into schools for National Engineering week; 1-2 schools for the upcoming year. Look at developing material to aid others in doing similar program in additional schools.
 - j) Nancy will coordinate list of ideas for committee goals above and rewrite
 - B. Budget
 - a) Purchase 3 copies of PRM and a copy of the curriculum teaching guide for use by committee in developing seminars
 - C. New Committee Leadership
 - a) Nancy Gulliford has agreed to be committee chair
 - b) Jim Schnack has agreed to be co-chair
 - D. Meeting time for upcoming year
 - a) Nancy will review and survey committee members for best times and possible location

5. Adjourned: 6:45 pm

Next Meeting:

Thursday, August 25, 2005 – time and location to be determined

Respectfully submitted,

Jon Rao Papke, AIA, CSI, CCS